



# Minutes

Committee meeting held Wednesday 6 December 2017 at 6.30pm at Mansfield Golf Club

## 1. Opening of Meeting

President, Robyn Reed opened the meeting at 6:45pm

**Present:** Caroline Brown, Amanda Lovick, Kirsten Lingard, Vanessa Mattiazzo, Robyn Reed, Annalie Squires, Jessica Wheeler

**Apologies:** Jane Parks

## 2. Minutes

Minutes of the previous meeting were circulated by email and acknowledged as read.

Moved: Amanda Lovick / Seconded: Annalie Squires as being correct

## 3. Business Arising

- i. Rally Calendar finalised (copy attached) with each rally now having a Committee member co-ordinating.
- ii. Equipment purchases to undertaken by Robyn – items include 6 x sets of break-away cups to complete SJ setup and research pricing on head-sets for group instruction.

Moved: Annalie Squires / Seconded Amanda Lovick

## 4. Correspondence In / Out:

- In – received from Hygain that not proceeding for HT sponsorship.
- In/Out – Dressage judges contacted via email regarding HT availability and replies received
- Out – email sent to MPC requesting invoice for XC payment

## 5. Reports

- i. **Secretary Report** – Membership renewal for the 2018 membership year is sitting at 40 members of which 4 new memberships in total have been received (Sadie Powers, Perrin Gooding, Holly Mitchell and Janet Daniels) and it is proposed they be accepted.

Moved: Kirsten Lingard / Seconded: Amanda Lovick

**ii. Treasurer Report –**

Bendigo Bank credit card and old account signatories have now been removed. Current signatories are Annalie Squires, Robyn Reed and Vanessa Mattiazzo.

Bendigo Bank Term Deposit has been rolled over for a further 6 months.

Member Credits has been updated and will be sent to all members and placed on the members only area of the MADEC web page.

Van Eyk invoice for final year sponsorship of HT has been sent with a payment reminder to be sent to follow up.

Profit and Loss as at 31 December 2017 attached.

Moved: Annalie Squires / Seconded: Caroline Brown

**6. General Business**

**i. Member Survey**

A summary of the Member Survey questionnaire was presented by Vanessa and it was agreed that an abridged synopsis be sent to members (to be approved by Committee prior to sending) and copy placed in members only area of the MADEC web page.

It was agreed that given the response to the Members Age question (73% open to discussion) that a Special General Meeting be arranged to propose the member age change with wording to be amended to read parent or guardian must be a senior rider or non-riding member of MADEC and that as per HRVAC guidelines re junior members that parent / guardian must be in attendance at all times on rally and event days.

**ii. Uniform**

Amanda highlighted that at present MADEC does not have a uniform policy in place and that the only formal guideline are the MADEC colours of solid black and green that have been registered with HRCAV. In light of this, it was proposed that a Uniform Policy be written and clearly communicated to all members regarding uniform purchase going forward from date of Policy.

Amanda to draft the Policy wording and supporting uniform images and it be presented at the proposed Special General Meeting.

**iii. Merrijig Rodeo**

Vanessa advised that Merrijig Rodeo Secretary, Robyn Baddeley has confirmed MADEC's involvement in the event as per previous years in the form of ticket sales. Vanessa to draft a roster and email members to request involvement. Jess to remind members via Facebook to save the date.

**iv. Horse Trials 2018**

Entries are now open via [www.horsecomps.com.au](http://www.horsecomps.com.au) and the event program is live on the HRC AV website and will be in print in Chaff Chat for January and February 2018.

Caroline will source ribbons and has gathered dressage judges and will liaise with Lucinda Mack of HorseComps as to whether a reserve judge is required.

Vanessa to draft a jobs list and it is proposed that club members be contacted and asked to provide a helper that can be added to a volunteer list.

All General Business items were moved Vanessa Mattiazzo / Seconded Jess Wheeler

**Meeting Closed:** 9.00pm

**Next Meeting:** Week commencing 13 February 2018 – date and venue to be confirmed.