



Minutes

Committee meeting held Wednesday 20 June 2018 at 6.30pm at Bos Taurus Restaurant

1. Opening of Meeting

Meeting opened at 6:40pm

Present: Caroline Brown, Kirsten Lingard, Vanessa Mattiazzo, Jane Parks, Annalie Squires, Jess Wheeler

Apologies: Amanda Lovick, Robyn Reed

2. Minutes

Minutes of the previous meeting were circulated by email and acknowledged as read.

Moved: Kirsten Lingard / Seconded: Caroline Brown as being correct

3. Business Arising

- Sand on Oval – there were concerns regarding the amount of sand to be applied and it was thought that it would not be adequate to the job required as previously understood. More information is required with the depth and area of spread to be further investigated. Vanessa to follow up with Robyn Reed or appropriate person organising and advise.
- Special General Meeting – Further information required regarding working with children requirements to ensure junior members are adequately covered. There are currently no junior members which gives the Committee time to formulate, however, this could change in regard to the outcome of the Special General Meeting. Vanessa to contact the HRCV office to obtain guidelines regarding requirements going forward.
- President Resignation – Jane put her hand up to fill the role of President and it was unanimously agreed to proceed with this appointment.
- Uniform – It was acknowledged that Amanda had put a great deal of effort into the revised uniform policy and no real decision had been made by the Committee in previous meetings. Given that gold does not appear on MADEC polo shirts, it was agreed that gold could be an optional trim item on vests. Purchase of vests going forward are only to be through LP Designs, however, members are able to pick their own length and fit of vest. Vest colour is either a black vest with appropriate green trim or appropriate coloured green vest with black trim as per the attached photos. A revised uniform policy is to be drafted for distribution. To be finalised at June meeting when Amanda is able to be in attendance.

Moved: Annalie Squires / Seconded: Vanessa Mattiazzo

4. Correspondence In / Out:

- Email received from a member regarding supply of vet certificate for refund for XC rally. It was agreed that no refund be supplied as member had attended the morning session of the rally with no issue. It was also acknowledged that the current rule for rallies is that if you can't attend, that you find a replacement for your spot or forfeit rally fee as instructors needed to be paid. Annalie to speak to member to communicate decision.
- Letter received from HRC AV regarding letter of complaint against Arlene Sheen. It stated that Arlene had been spoken to by HRC AV President Roger Lavelle and that a formal warning had been communicated.

Moved: Caroline Brown / Seconded: Jane Parks

5. Reports

i. **Secretary Report –**

New Members Lauren Hutchinson– New

Two requests received regarding pro-rata membership.

Moved: Jess Wheeler / Seconded: Kirsten Lingard

ii. **Treasurer Report –**

Profit & Loss circulated to committee members prior to meeting and copy attached.

Annalie advised that the Members Credits policy is revised to state that credits will expire at the end of the HRC AV membership year. Revised policy to be finalised at the June meeting.

Moved: Annalie Squires / Seconded: Kirsten Lingard

6. General Business

- Dressage Arenas** – it was decided that purchase of new arenas was not an option given monies have already been committed in this financial year for sand on the oval. Jane and Vanessa to source a plastics welder to ascertain cost of repair.
- Meeting with Valley Sport re Pick your Project grant**

Mansfield Pony Club, A & P Society and MADEC (Jane & Kirsten) met with Naatalie at Valley Sports re funding available and in particular the Pick your Project funding on offer. The meeting highlight that there is no clear focus and either a collaborative or individual club strategic plan is required before any fund can and should be considered.

iii. July Rally

Vanessa asked for assistance with 21 July poles rally as she is working in the morning. Jess and Kirsten to open and organise morning tea and lunch (Catering to be supplied by Vanessa).

All General Business items were moved Vanessa Mattiazzo / Seconded Jess Wheeler

Meeting Closed: 9.10pm

Next Meeting: 18 July 2018