



Minutes

Committee meeting held Wednesday 8 November 2017 at 6.30pm at Bangkok Corner Restaurant

1. Opening of Meeting

Incoming President, Robyn Reed opened the meeting at 6:45pm

Present: Robyn Reed, Caroline Brown, Annalie Squires, Vanessa Mattiazzo, Amanda Lovick, Jane Parks, Jessica Wheeler

Apologies: Kirsten Lingard

2. Minutes

Minutes of the previous meeting were circulated by email.

Moved: Robyn Reed / Seconded: Caroline Brown as being correct

3. Business Arising – Nil from previous meeting

4. Correspondence In / Out:

- Email received from Merrijig Rodeo committee regarding MADEC interest in being a beneficiary for the 2018 event. A return email was sent on 29 October to Robyn Baddeley, Rodeo Secretary confirming MADEC involvement.

5. Reports

- Secretary Report** – current Membership as at meeting date was tabled (attached) and it was agreed that an advertised membership drive was not required to increase membership and current level satisfactory. New ad hoc members will always be welcomed.

Moved: Vanessa Mattiazzo / Seconded: Amanda Lovick

- Treasurer Report** – Financial documents tabled (attached) and Annalie advised she was awaiting transfer of Bendigo Bank access. A request for the addition and deletion of signatories at Bendigo Bank be implemented as follows:

Deletion from Bendigo Bank Accounts – Kerryn Gooding, Nicole Nye

Addition to Bendigo Bank Accounts – Annalie Squires, Robyn Reed, Vanessa Mattiazzo

In addition, the Bendigo Bank credit card account is to be closed / removed as not being used and accruing costs.

Moved: Annalie Squires / Seconded: Amanda Lovick to implement Bendigo Bank changes.

6. General Business

i. Committee Roles

Read by members and agreed correct in current format and no changes required.

ii. Member Survey / Strategic Business Plan

Amanda advised that the current Strategic Business Plan is current and in order and doesn't need to be reviewed at this stage.

It was agreed that a Member Survey was an ideal tool to gain member feedback and gain information as to proposed future policy changes. It was requested that suggested survey questions be provided to Vanessa for collation and be provided for approval at next meeting.

iii. Member Age

It was agreed in principle that the club member age be reviewed and reduced to 13 years of age from 16 years of age on the provision that a parent is a full riding member of the club. The idea is to be included in the Member Survey and if a positive response a policy change will be put in motion.

iv. Uniform

Discussion was held regarding uniform options and variances already in circulation. Amanda to draft a clarification document for further discussion and committee approval. It is intended that this document will then be sent to all members.

v. Horse Trials 2018

Vanessa to confirm proposed date of 24 & 25 March with HRCav. Adrian Wright has been tentatively booked as SJ judge and pricing received from Lucinda Mack of HorseComps re undertaking entry, draw and scoring duties. HorseComps costs are \$2 per rider for entry and draw creation and \$200 per day for scoring. Accommodation not needed as will stay with Vanessa. Agreed that Horsecomps be engaged to undertake these duties – Vanessa to follow up.

Date is available on A&P Society calendar and will be reserved. Robyn to discuss with Pony Club seeking approval to use the XC course.

vi. Rally Calendar

Dates were discussed and draft calendar attached for perusal and to be further discussed as to who taking on which date in regard to organisation.

vii. Printer

Vanessa requested the purchase of a club printer to assist with secretary duties and event use. It was approved to purchase up to the value of \$400 avoiding the Brother brand due to cost of consumables.

viii. Members Credits

The inherited member credits policy was discussed as to effectiveness v. cost to club and it was agreed to continue in current format, however, a policy change is to be drafted by Vanessa. The policy change will state that any accrued points at the end of the HRC AV membership year (31 October) will expire / accrued points can only be redeemed within the year earned.

All general business items were Moved: Robyn Reed / Seconded: Jess Wheeler

Meeting closed: 8.45pm

Next meeting: Bangkok Corner – Wednesday 6 December at 6.30pm