

# Minutes June meeting

**Date:** 22 June 2023

**Time:** 6.30pm

**Place:** Mansfield Hotel



## Present:

Executive:; Kirsten Lingard, Secretary; Kerryn Gooding, Treasurer

General: Judy Dixon, Alex Parratt, Sarah Macdonald,

Apologies: Amanda Lovick, Vice President; Nicole Nye (Nik), President

## 1. Opening of Meeting

Welcome and opening of the meeting by the President (7.17pm)

## 2. Minutes

Approval of last meeting's minutes, moved, Kerryn seconded, Alex

## 3. Action tracker - outstanding actions

Action	Meeting raised	Status
Email all members <ul style="list-style-type: none"><li>new website address<ul style="list-style-type: none"><li>Sarah to fix website and then Google search</li></ul></li></ul>	February 2023	Complete
MADEC sign at Showgrounds: weebly needs to be changed to weebly – Nik still chasing up <ul style="list-style-type: none"><li>Nik has discussed with Daniel</li><li>Website needs to be updated</li></ul>		Outstanding
WHIS Headsets for instructors <ul style="list-style-type: none"><li>Ordered 14/03</li><li>FB post once we have them to let members know and emphasise fundraising</li><li>Delay with supply so will take longer than first anticipated</li></ul>	March 2023	Outstanding
Amanda to look at costs of total replacement (8 bay - shared with PC) <ul style="list-style-type: none"><li>Amanda has got a drawing. Shed in drawing is huge - needs to consider tree removal, neighbours. Should this be confirmed first before get costs? Should we look at a smaller shed just for MADEC 3-4 bay? Amanda to keep investigating options. Will also</li></ul>		Future project

need to speak to A&P before progressing too far as well. Nik to raise at joint sand arena meeting.		
Investigate options for an indoor rally (and weekend away) in July - all <ul style="list-style-type: none"> <li>● Protocol day - day before Benalla, practice your test <ul style="list-style-type: none"> <li>○ Location - Showgrounds</li> <li>○ Test .3</li> <li>○ Helen confirmed</li> <li>○ Kerryn to progress, website, entries etc/</li> </ul> </li> </ul>	<b>December 2022</b>	<b>Closed</b>
Clubrooms - Nik to write/speak to Friends of Mansfield Pony Club EA committee to ask what arrangement is <ul style="list-style-type: none"> <li>● Nik to provide dates we are using it and ask for a key - Completed, awaiting response <ul style="list-style-type: none"> <li>○ Response from PC - not intended for lunch and not set-up for this</li> <li>○ Next step - in person meeting to chat about this, priorities between us and best use of all facilities. Nic to action.</li> </ul> </li> </ul>	<b>March 2023</b>	<b>Updated</b>
September Rally - Consider if we have a second instructor - Alex to check if Carol can do flat <ul style="list-style-type: none"> <li>● Carol not available</li> <li>● We need another solution</li> </ul>	<b>March 2023</b>	<b>Updated</b>
TTT <ul style="list-style-type: none"> <li>● Nik to draft letter to HRC AV for discussion</li> </ul>	<b>April 2023</b>	<b>Awaiting response</b>
3PE equipment <ul style="list-style-type: none"> <li>● Keep an eye out for a suitable trailer to store it in</li> </ul>	<b>May 2023</b>	<b>Outstanding</b>

#### 4. Secretary's report

Correspondence:

- In
- Pony Club - undercover yards and club room
  - Club Builder Newsletters
  - HRC AV Chaff Chat
  - BAU

- Out
- Pony Club - undercover yards and club room
  - BAU

#### 5. Membership

**New Members:** 0

**Re-joining:** 0

**Day members : 0**

Current membership: 46 (2022 - 44)

## **6. Treasurer's report**

Bank Balances as at 31 May 2023

- Operating Account \$13,426.95
- Term Deposit \$20,000

Profit & Loss attached

- \$5000 flood funding in
- \$4840 out to Mansfield Bobcat
- \$5000 of \$10,000 out to A&P
- Term deposit matures 1 July and remaining \$5000 to A&P

TTT (question from last meeting)

- out: \$7279.31
- in: \$3750 (sponsorship)

## **7. Committee job reports**

Social media and website: Sarah - no update

June rally: Kirsten - Thank-you to Amanda for jumping in and helping, good feedback on Dani, surprising how many people booked for a winter rally

Uniforms: Alex - Uniform box found, Kerry to take over on uniforms

TTT: Kerry - 3PE, we need one more person to make a team

## **8. General Business**

- Sand arena committee/A&P
  - No meeting yet
  - Nik to email A&P to set up a meeting
  - Nik to email all the signed copy of the agreement
  - Nik spoke with Amanda Swaney. Nik will meet with Amanda in preparation for meeting and discuss funding/clubrooms
  - Write to A&P re doing something about the dog shed. Consider only using for storage - and using pavilion for lunch.
  - Opportunity for our own clubrooms
  - Write to A&P re tree trimming
- Undercover yards project/flood grant
  - Tony next month
  - Kerry to check with A&P re gutters
  - Floor completed by Mansfield Bobcat
- Email notification to members (for those not on Facebook)
  - Noted and Kerry to action
- Thank-you gift (slab and bubbles) for Amanda and Kane for work on undercover yards

- o Thank-you present is the timber

## 9. Rallies:

Month	Type	Other events to be aware off	Coordinator	Date
Jul	<p>Protocol day - day before Benalla, practice your test</p> <ul style="list-style-type: none"> <li>o Location - Showgrounds</li> <li>o Test .3</li> <li>o Helen confirmed</li> <li>o Kerryn to progress, website, entries etc.</li> </ul>		Judy - judge, Sarah - lunch, Kerryn - entries	15/16 July confirmed with A&P
Aug	<p>Dani unavailable Alex checking with Carol If not available, Judy to check with Sophia or Sophie</p>		TBC	19 Aug confirmed with A&P
Sep	<p>Tonya Holdsworth-Rose(confirmed) - showjumping</p> <p>Alex to check if Carol can do flat - not available. Kirsten to check with A&amp;P if two days available.</p>		Alex	16th September Confirmed with A&P
Oct	<p>TTT Showjumping -7&amp;8 October</p> <p>Rally - 21 October Amanda Lewer (poles)</p>		All Amanda	7&8 October Confirmed with A&P  21 October Confirmed with A&Pr
Nov	<p>Rally at Kerryns (Due to being same weekend as show)</p>	10,11,12 TTT Dressage 25 and 26 EA horse trials	Kerryn	18 or 19 Nov
Dec	<p>Christmas rally - Ride-a-thon</p> <ul style="list-style-type: none"> <li>• Judy to book Tomie Sports Grounds</li> </ul>	8, 9,10 December EA dressage festival	Judy and Sarah	2 or 3 Dec  16/17 Dec confirmed

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## 10. Our Events

Event	Date	Details
TTT SJ	<b>New date 7&amp;8 October 2023</b>	<p><b>Venue:</b> Mansfield Showgrounds</p> <p><b>Sponsorship sub-committee:</b> Amanda Lovick</p> <p>Sponsors: Main Arena – Gallagher; Arena 2 Prydes; Arena 3 MultiCube</p> <p>Prizes: Engraved wine glasses and bottle of wine for team winners, lolly jars for jackpot winners; other prizes starting to come in</p> <p>Sashes &amp; Ribbons: have arrived</p> <p>Rugs made by Sharon are at Mansfield Printing to be embroidered</p> <p>Photographers: Samuel Noakes to photograph every rider on the main arena and provide photos of each winning team member for the photo frames; Jodi Bussell to photograph the arena 2 and 3</p> <p>Merchandise: Amanda has organised polo's which look great. Riders can pre order them direct from supplier.</p> <p>Breed Awards: Clydie Cross Sport Horse Association; SPPHAV Inc HRV Hero best performed Standard Bred or part; OTT best performed Riders to sign up at the event.</p> <p>Trade Stands: Gallagher, MultiCube, Ranvet, BetaVet</p> <p><b>Social Media coordinator:</b> Sarah Macdonald</p> <p>TTT SJ FB page – sponsors ads have been scrolling, Sarah to push: entries closing soon, major sponsors with a bigger spiel, great prizes on offer (rugs etc...)</p> <p><b>Canteen sub-committee:</b> Nicole Nye &amp; Kirsten Lingard</p> <p>Canteen both days</p> <p>Scout Hall booked (new date)</p> <p><b>Kirsten to book coffee van</b></p> <p><b>Saturday Night Entertainment:</b></p> <p><b>Needs to be considered - Man from Snowy River movie</b></p> <p><b>Other equipment coordinator:</b> Nicole Embling &amp; Nicole Nye</p> <p>NE Light &amp; Sound booked, wait for numbers to decide how many portable toilets and/or showers we need</p> <p>Nikki to liaise with NE Light &amp; Sound who will also provide 12 radios @ \$165, new date booked</p> <p><b>SJ Judges, SJ Equipment sub-committee:</b> Nicole Embling &amp; Nicole Nye</p> <p>SJ judges: Course Designer – Ron Wadall, will design and help set up courses on the Friday, but not available to judge on weekend. Adrian Wright and Peter Boyd also not available now.</p> <p>Christine Sudul &amp; Victor Tsang have both agreed to judge, but due to being over 2 hours away we will need to book and pay for accommodation for them on the Saturday night. Still trying to secure a third judge.</p> <p>MPC two sets of Showjumps booked by Nik (new date booked), MPC have moved XC jumps off the oval</p>

		<p><b>Kerryn to follow up judges</b></p> <p><b>First Aid coordinator:</b> Judy Dixon Colbrow Medics booked and advised of change of date (we had to pay a rebooking fee of \$185 – dog shed to be set up for them and parking space next to shed provided)</p> <p><b>Event Secretary Coordinator:</b> Kerryn Gooding</p> <p><b>Program to HRC AV June</b></p> <p><b>Kerryn to confirm when entries open</b></p> <p><b>Program discussed and to be updated with L4&amp;5 one day and L3,2,1&amp;Adv the other day for easier scheduling - Kerryn to send it out.</b></p> <p>Need to let Event Secretary know what we want on the program:</p> <ul style="list-style-type: none"> <li>• Breed Awards</li> <li>• MultiCube offer to riders</li> <li>• Volunteer jobs</li> </ul> <p><b>Volunteer coordinator:</b> Kirsten Lingard Volunteer jobs to be worked out and advised to Event Secretary who will use the Signup website for teams to nominate their jobs</p> <p><b>Raffle:</b> small raffle on the day if we have left over goodies, otherwise not necessary</p> <p><b>TD:</b> <b>Kerryn to check</b> -Sonja Ekberg (HRC AV)</p> <p>Accommodation required Friday &amp; Saturday nights, Kerryn has booked Greenvale Holiday Apartment (to be reimbursed by HRC AV) and changed booking date. <b>Booking carried over to new date</b></p> <p><b>Working Bees/Set up:</b></p> <ul style="list-style-type: none"> <li>• Jumps to be cleaned</li> <li>• Numbers to be put on yards and powered sites</li> <li>• Bunting to be erected</li> <li>• Set up Thursday evening and all-day Friday</li> </ul>
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- **Nik to email to members now to save date including working bee before**

### 11. TTT Events

Event	Date	Teams
3PE	12 and 13 Aug	<b>Venue: Oxley</b>
SJ	7 and 8 Oct	<b>Venue: Mansfield</b>
Dressage	10,11,12 Nov	<b>Venue: Benalla</b>

Meeting closed: 8.41pm

**Next meeting: TBC**

